

Application for Trip Assistance

To qualify for approval, you will need to complete this form answering all questions. The approval selection criteria are subject to any three of the four criteria stated below. Number one takes priority but is not the decisive factor:

1. The trip is compulsory to attend
2. Your child qualifies for Pupil Premium
3. You have no debt outstanding to the Academy for any sibling, including the applicant student
4. Your household income is below £24k a year

Date of application:

Name of applicant:

Name of student:

Tutor group:

Trip name/destination:

Date of trip:

Is the trip compulsory to attend? Yes No

Does your child qualify for Pupil Premium? Yes No

Do you have any outstanding debts with the academy? (This would include any other family members). Yes No

If **YES**, please answer the following questions:

For which trip/expense is the debt?

How much is outstanding?

For what student is this debt?

Is your annual household income below £24,000? Yes No

(Please provide proof of annual income by providing a bank statement dated within the last three months).

What are your reasons for requesting assistance on this trip?

I declare that all of information provided above within this application is true and correct.

(If it is discovered that the information provided within this application is inaccurate and false, we can request payment for up to two years from the application's approval).

I have read and accepted the Terms within this application.

Signed name: Date:

The academy reserves the right to reject any requests without the need to provide reason.

THIS SECTION IS TO BE COMPLETED BY A MEMBER OF STAFF ONLY



New Line Learning Academy

Believe and Achieve

Approved: Yes No By: Date: