New Line Learning Academy
Believe and Achieve

HEAD OF SCHOOL
Mr G Cook

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01622 743286

ADDRESS
Boughton Lane, Maidstone, Kent, ME15 9QL

EMAIL
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12th November 2026

Dear Parent/Carer,

Re: Project Potential – Year 11 Consultation Evening, Wednesday 2nd December 2026

As part of our continued commitment to Project Potential, I am delighted to invite you and your child to our Year 11 Consultation Evening on Wednesday 2nd December, from 4.00pm to 7.00pm. This is an important opportunity to reflect on students' progress following their mock examinations and work together to ensure they are in the strongest possible position as they prepare for their GCSE examinations.

Year 11 Mock Examinations
Firstly, I would like to congratulate our Year 11 students who have completed their mock examinations. We are incredibly proud of the maturity, commitment and excellent conduct they have demonstrated throughout this period. Students who have missed examinations will have the opportunity to complete these over the next two weeks.

Mock Results Afternoon and Reports
On Wednesday 2nd December, students will take part in our Mock Results Afternoon, designed to replicate the experience of receiving their GCSE results in the summer. Students will receive their results in individual envelopes, just as they would on the official results day. An accompanying assembly will help students reflect on their performance, recognise their achievements and understand the importance of the next steps in their GCSE journey.

This will lead directly into our Consultation Evening, where parents and carers will receive a full academic report covering every subject, providing a detailed picture of their child's current progress and areas for development.

Year 11 Consultation Evening – Wednesday 2nd December 4.00pm–7.00pm
Consultation Evening is a particularly valuable opportunity for students, parents and teachers to come together. With mock results providing a clear indication of current performance, these conversations will help identify strengths, address areas requiring improvement and agree the specific actions needed to maximise each student's potential.

We strongly encourage all families to attend with their child. Your involvement and support are essential, and working together now can make a significant difference to the progress students make in the months ahead.

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For families whose children are attending the Naples trip, we would still strongly encourage parents and carers to attend Consultation Evening**.** Although your child may be unable to attend in person, this remains an important opportunity to meet with their teachers, discuss their progress and receive guidance on how best to support them moving forward.

Appointments with subject teachers will last five minutes and must be booked through School Cloud:

https://newlinelearning.schoolcloud.co.uk/

Appointments are allocated on a first-come, first-served basis, so we encourage you to book early. If you are unable to secure an appointment with a particular teacher, they will contact you following the evening to provide an update.

Careers information, additional resources and refreshments will be available throughout the evening.

A Parents' Guide to Booking Appointments is included with this letter. If you experience any difficulties booking, please contact reception on 01622 743286.

The importance of this evening cannot be overstated. Year 11 is a crucial stage in every student's education, and the coming months represent a significant opportunity to build on successes, address gaps in learning and establish effective revision habits. Through Project Potential, we are committed to ensuring every student is supported and challenged to achieve their very best. Your attendance and engagement will play an important role in helping us achieve this together.

We look forward to welcoming you on Wednesday 2nd December and continuing our partnership in supporting your child towards GCSE success.

Yours sincerely,

Mr J Mannering
Assistant Headteacher- Achievement

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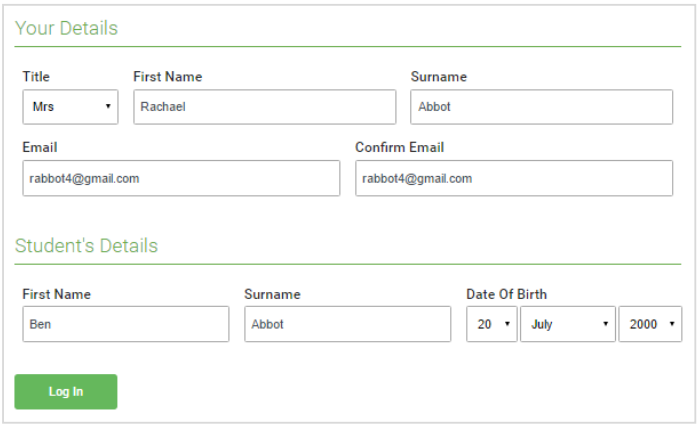
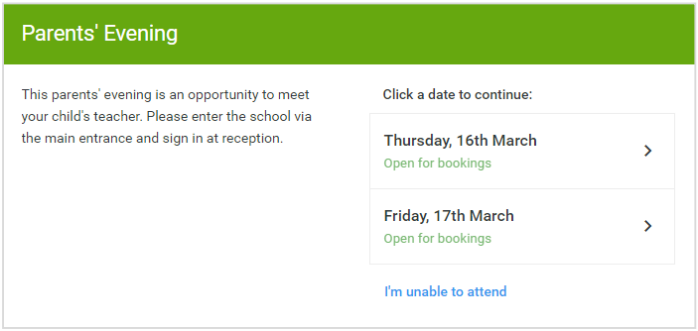
Parents' Guide for Booking Appointments



Step 1: Login

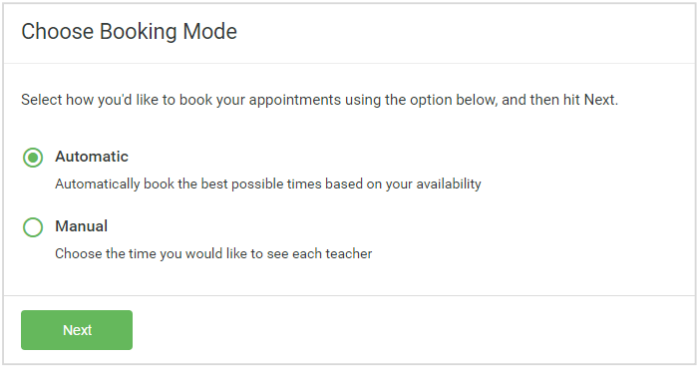
Fill out the details on the page then click the *Log In* button.
A confirmation of your appointments will be sent to the email address you provide.

It is important that your child's name is entered as their preferred forename and preferred surname as is on file at NLL Academy



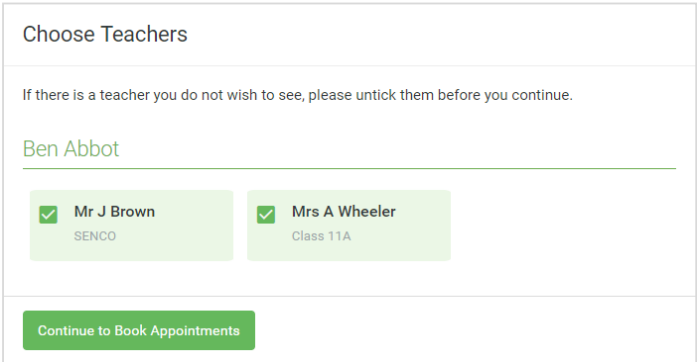
Step 2: Select Parents' Evening

Click on the date you wish to book.
Unable to make all of the dates listed? Click *I'm unable to attend*.



Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times, you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.
We recommend choosing the automatic booking mode when browsing on a mobile device.



Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend.
Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

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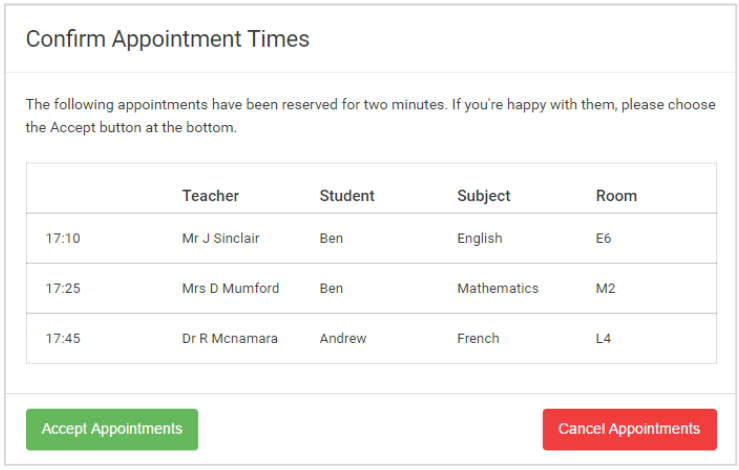
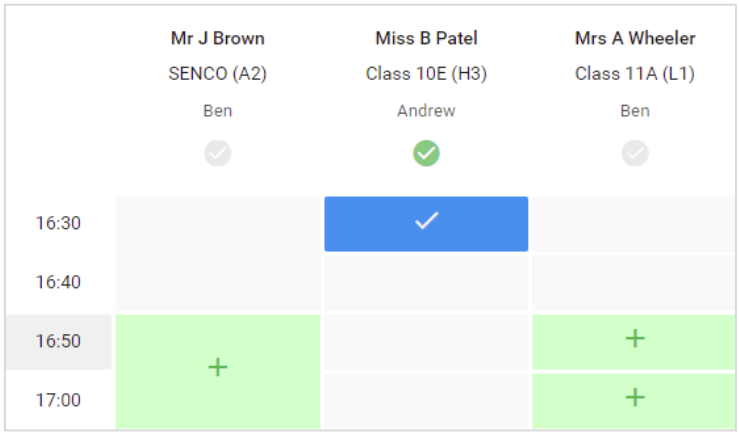


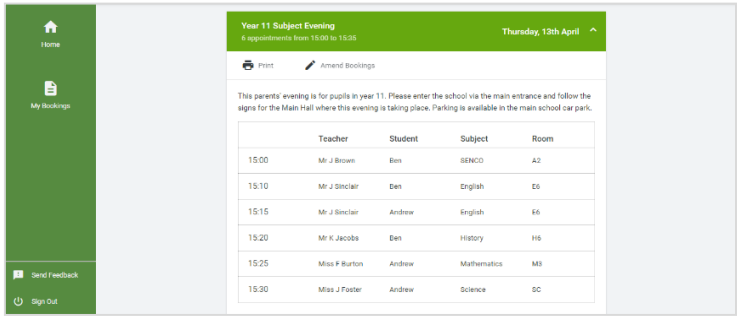
Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.
If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).



Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.
To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.
Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



Step 6: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.
To change your appointments, click on *Amend Bookings*.

Please note:
o Please do not use the "Select All" button when booking, as this may result in duplicate appointments within the same department.
o Some teachers may become fully booked quickly, so we recommend booking as early as possible.
o If a specific teacher is unavailable, we will endeavour to arrange an alternative subject specialist.
o Parents and carers who attend without an appointment will be accommodated where possible, but availability cannot be guaranteed.

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