

Document Control

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<p>Distribution:</p> <p>New line Learning staff Website</p> <p>Please note that the version of this document contained within the VLE is the only version that is maintained.</p> <p>Any printed copies should therefore be viewed as “uncontrolled” and as such, may not necessarily contain the latest updates and amendments.</p>		

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer with regard to technical education or apprenticeships. This complies with the school's legal obligations under Section 42B of the Education Act 1997, as amended by the Technical and Further Education Act 2017.

Pupil entitlement

Pupils in years 8-11 are entitled to

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

a) Procedure

Any provider wishing to request access should contact the following member of staff:

Name	Telephone	Email
Mr I Wallis- PSHE/Carers Lead.	01622 743286.	iwallis@newlinelearning.com

b) Opportunities for access

A number of events are integrated into the school careers programme which would potentially offer providers an opportunity to come into school to speak to pupils and/or their parents. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to pupils and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only. Providers will be expected to meet the school's safeguarding requirements which can be found in the Child Protection Policy Statement accessible on the school website.

c) Premises and facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit.

Providers are welcome to provide relevant brochures and other printed material specifically related to technical courses and apprenticeships; these will be made available to pupils in Careers section of the school Library.

Approval and review

Approval awaiting - December 2020

Next Review 2021

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1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

Pupils in years 8-11 are entitled:

- a. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- b. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- c. To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact, Ian Wallis Curriculum Lead for PSHEE and Careers

Telephone: 01622743286

Email: iwallis@newlinelearning.com

3.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

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Please speak to our named IAG leader to identify the most suitable opportunity for you.

The academy policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our pupils. These can be found on the school website.

4. Premises and facilities

The school will make the sports hall, atrium and classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG or a member of the pastoral team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.

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